



EPS

Eagletown Public Schools

P.O. Box 38

Eagletown, OK 74734

Office: (580)835-2242 Fax: (580)835-7420

Transportation Request Form

Individual Making Request:		
Date of Request:		
	Date(s) of Trip:	
Departure Time:	Return Time:	
Destination:	Purpose of Trip:	
Type of Vehicle Requested:		
<input type="checkbox"/> Car <input type="checkbox"/> Truck		
<input type="checkbox"/> Suburban <input type="checkbox"/> Bus		
Name of Driver(s):		
Beginning Mileage:	Ending Mileage:	
Name(s) of Additional Passengers		
1.	14.	27.
2.	15.	28.
3.	16.	29.
4.	17.	30.
5.	18.	31.
6.	19.	32.
7.	20.	33.
8.	21.	34.
9.	22.	35.
10.	23.	36.
11.	24.	37.
12.	25.	38.
13.	26.	39.
FOR INTERNAL USE ONLY		
Vehicle Assigned	Bus Assigned	Date Returned
Transportation Director's Approval		Date
Superintendent's Approval		Date

Please Submit Requests 48 Hours Before the Vehicle is Needed